



Senior Clinical Trial Manager
Job Code 186SW

Description

Fate's Clinical Operations team is currently seeking a talented and motivated clinical operations professional to support our clinical trials. The successful candidate must have experience managing Phase I-III trials and a good knowledge of clinical operations, GCP and FDA regulatory environment. Oncology trial experience preferred. This is a full-time position reporting to the Senior Director, Clinical Operations, and is located at our Company's headquarters in San Diego, California

Responsibilities:

- Study management and GCP vendor oversight in day to day clinical operations. May be responsible for multiple clinical projects in various stages of development.
- Oversee study subject enrollment and monitoring activities at participating clinical sites.
- Designated team leader responsible for coordination of project activities and project goals.
- Responsible for Trial Master File implementation and maintenance.
- Develop study documents and tools including study protocols, consent forms, project plans, budgets, logs, templates, newsletters, and other, as needed.
- Develop SOPs and best practices and facilitate their implementation.
- Provide study status updates and reports.
- Conduct ongoing study data reviews and data cleaning activities.
- Interact efficiently and professionally with participating study sites' staff, internal staff, and other departments to ensure smooth study conduct.
- Perform and/or oversee monitors delegated to perform tasks related to site qualification, initiation, interim monitoring, and close-out visits, as needed.
- Develop and deliver study training to investigators, site staff, and internal staff on select study processes.
- Develop processes and provide oversight of study supplies management.
- Conduct internal meetings for assigned clinical trial(s) and prepare minutes, as necessary.
- Conduct external meetings (e.g., Investigator Meetings), conferences and events.
- Interface with representatives from other key functional groups including research and development, regulatory, quality, and legal as appropriate.

Qualifications

- B.S. degree with minimum 8 to 10 years clinical experience in biotech, pharmaceutical, and/or CRO environment.
- Good knowledge of clinical operations and experience with clinical study conduct from start-up through close-out.
- Oncology experience preferred.



- Working knowledge of relevant GCPs and FDA regulations.
- Experience operating in a matrix organization.
- Ability to work effectively with minimal supervision and multi-task activities to effectively manage deliverables across all trials.
- Strong team orientation, with excellent written and oral communication skills.

Working Conditions and Physical Requirements

- May require occasional evening and weekend work
- Full-time onsite work at Company's headquarters in San Diego
- Minimum 10% time traveling to clinical sites and clinical/professional meetings

The preceding job description indicates the general nature and level of work performed by employees within this classification. Additional and incidental duties related to the primary duties may be required from time to time.

For consideration send cover letter and resume to: careers@fatetherapeutics.com and reference job 186SW.

About Fate Therapeutics, Inc.

Fate Therapeutics is a clinical-stage biopharmaceutical company dedicated to the development of programmed cellular immunotherapies for cancer and immune disorders. The Company's hematopoietic cell therapy pipeline is comprised of NK- and T-cell immuno-oncology programs, including off-the-shelf product candidates derived from engineered induced pluripotent cell lines, and immuno-regulatory programs, including product candidates to prevent life-threatening complications in patients undergoing hematopoietic cell transplantation and to promote immune tolerance in patients with autoimmune disease. Its adoptive cell therapy programs are based on the Company's novel *ex vivo* cell programming approach, which it applies to modulate the therapeutic function and direct the fate of immune cells. Fate Therapeutics is headquartered in San Diego, CA. For more information, please visit www.fatetherapeutics.com.